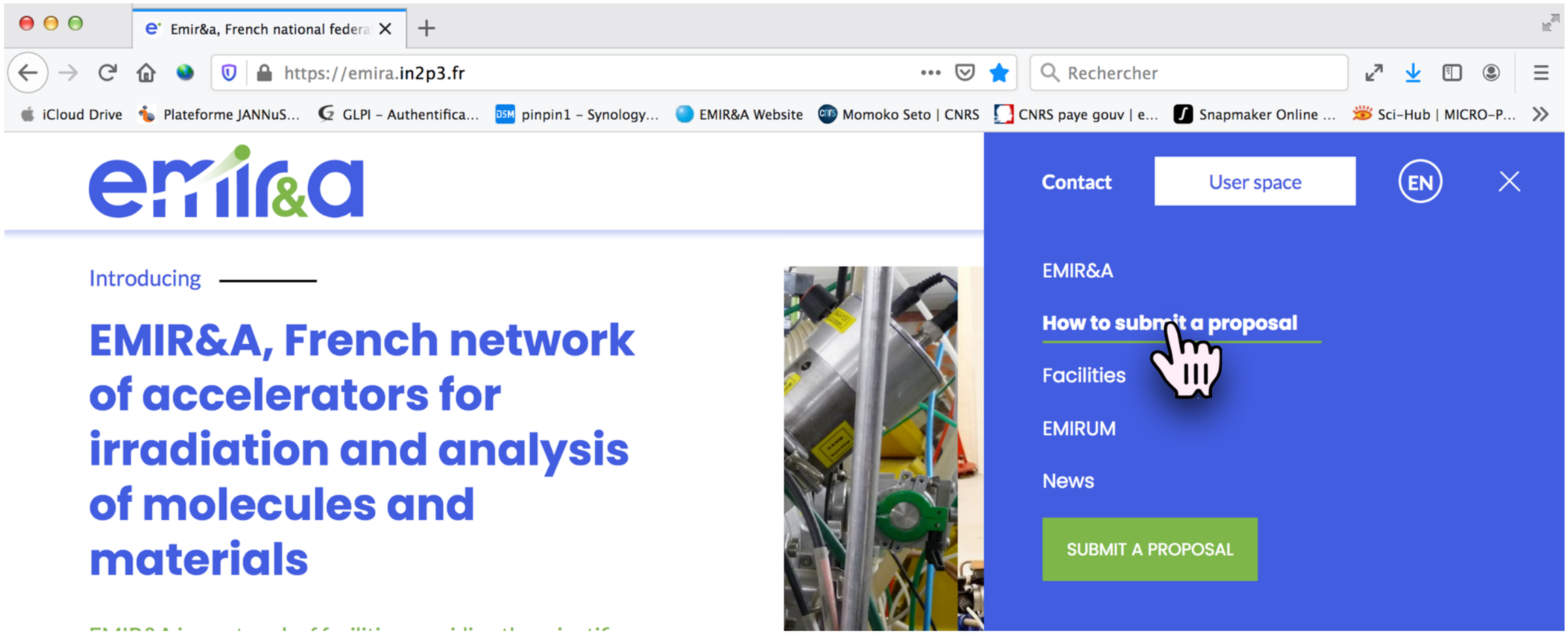
How to submit a proposal in details:

https://emira.in2p3.fr/

Follow the hand :

Step 0 :
Contact the Facilities you want to apply

Step 1 :
go in the « How to submit a proposal » section



Step 2:

click on the top right to log in or create your EMIR&A account.

https://emira.in2p3.fr

Rechercher

Contact

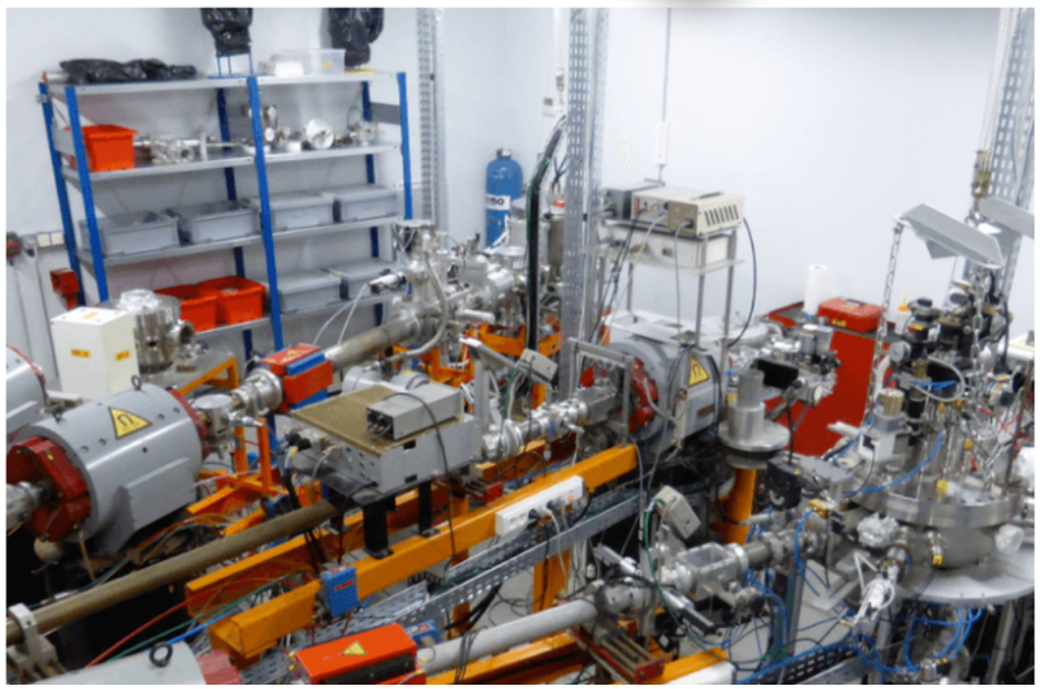
User space

EN

Introducing

EMIR&A, French network of accelerators for irradiation and analysis of molecules and materials

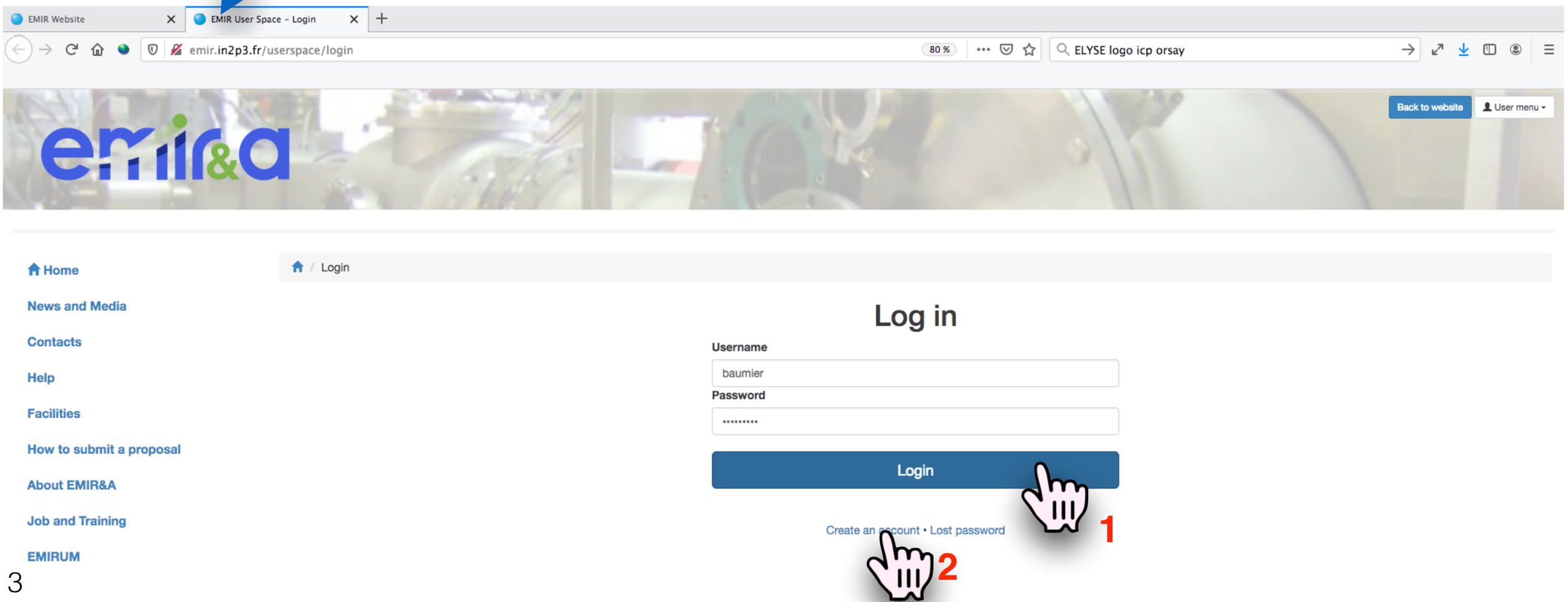
EMIR&A is a network of facilities providing the scientific community with a set of advanced accelerators and *in situ* instruments with unique performances, dedicated to



A new tab is open to pass on the EMIR&A User's space

Step 3 :
Log in **1** or creates your account **2**

then go in you EMIR&A user space and click on « submit my proposal »



Step 4 :

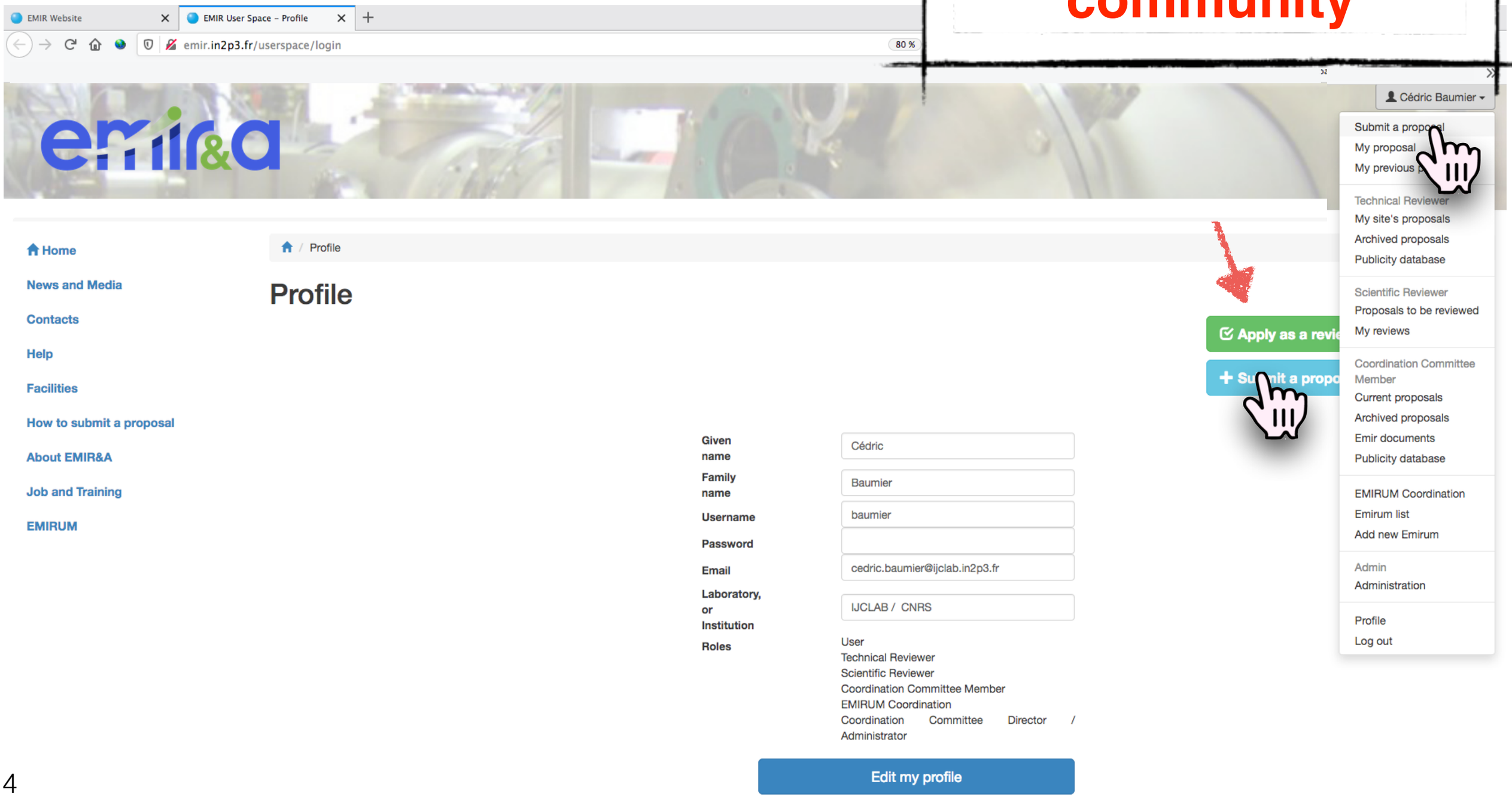
in your EMIR&A space menu -> « Submit a proposal

or

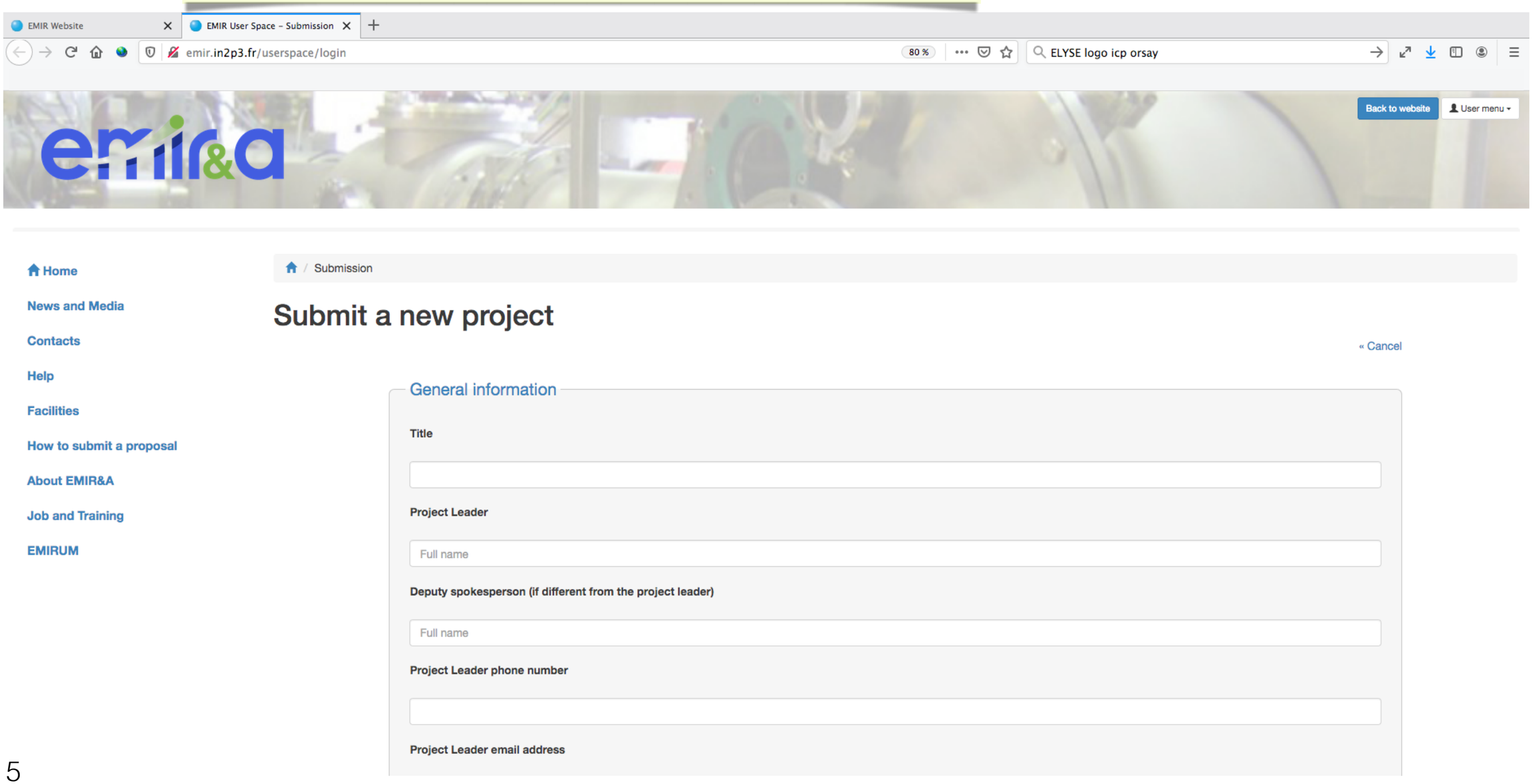
click on the Blue button « Submit a proposal »

And don't forget to check the validity of your profile

Do not hesitate to apply as a reviewer to help the EMIR&A community

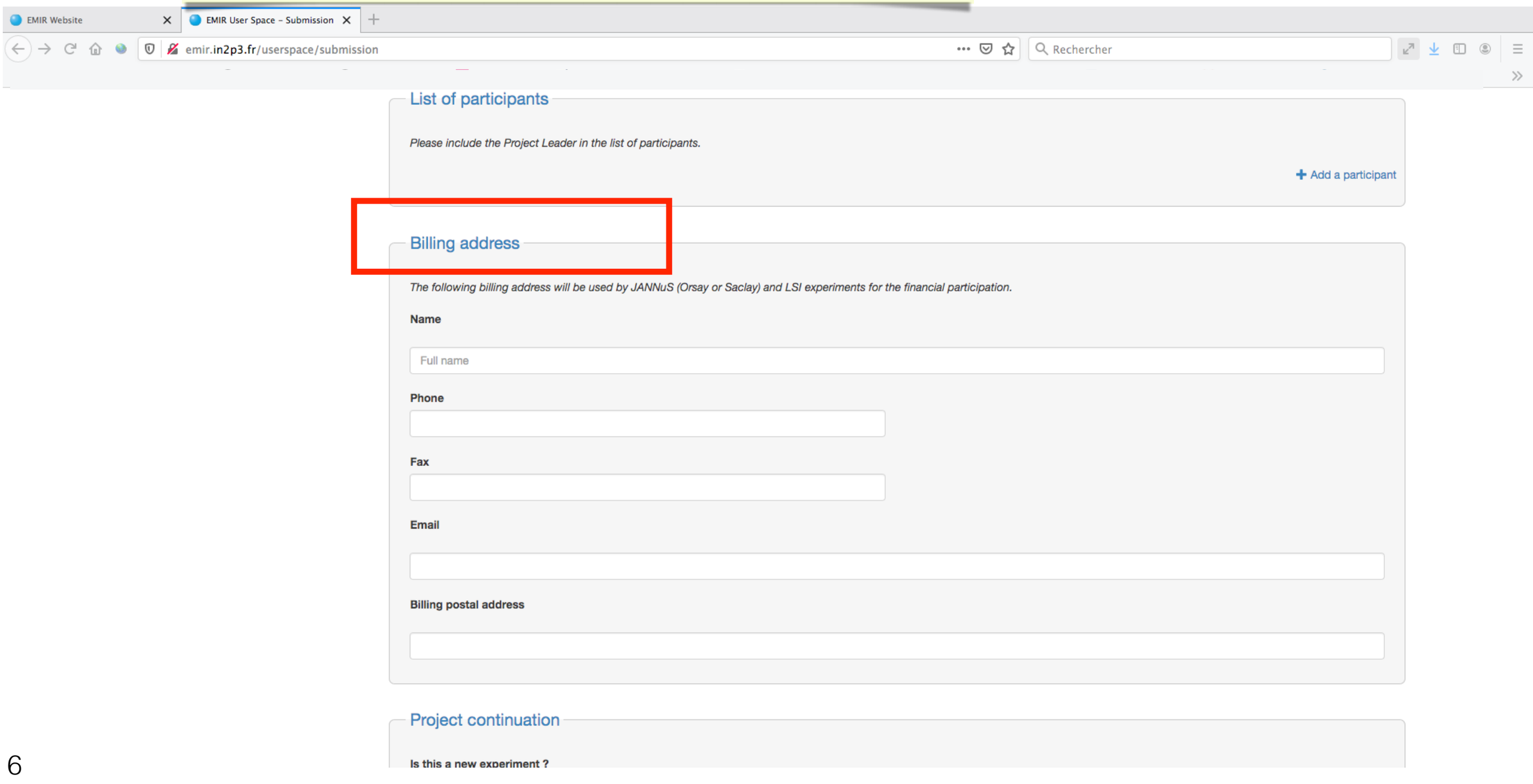


Step 5 :
Fill in your information and Scientific project.



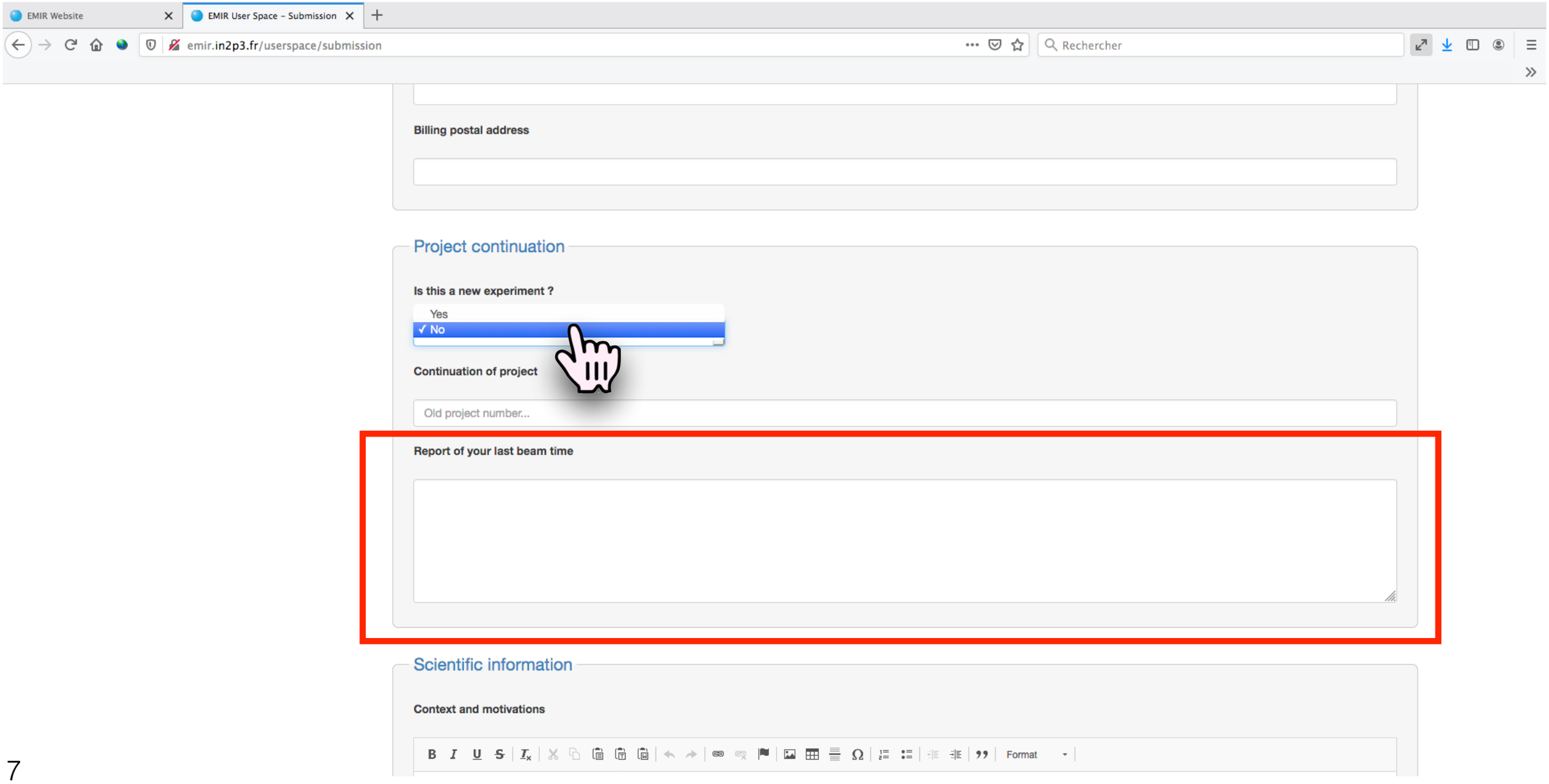
Step 5 :
Fill in your information and Scientific project.

- The billing coordinates are mandatory for some facilities (please don't forget to contact the facilities before to submit).



Step 5 :

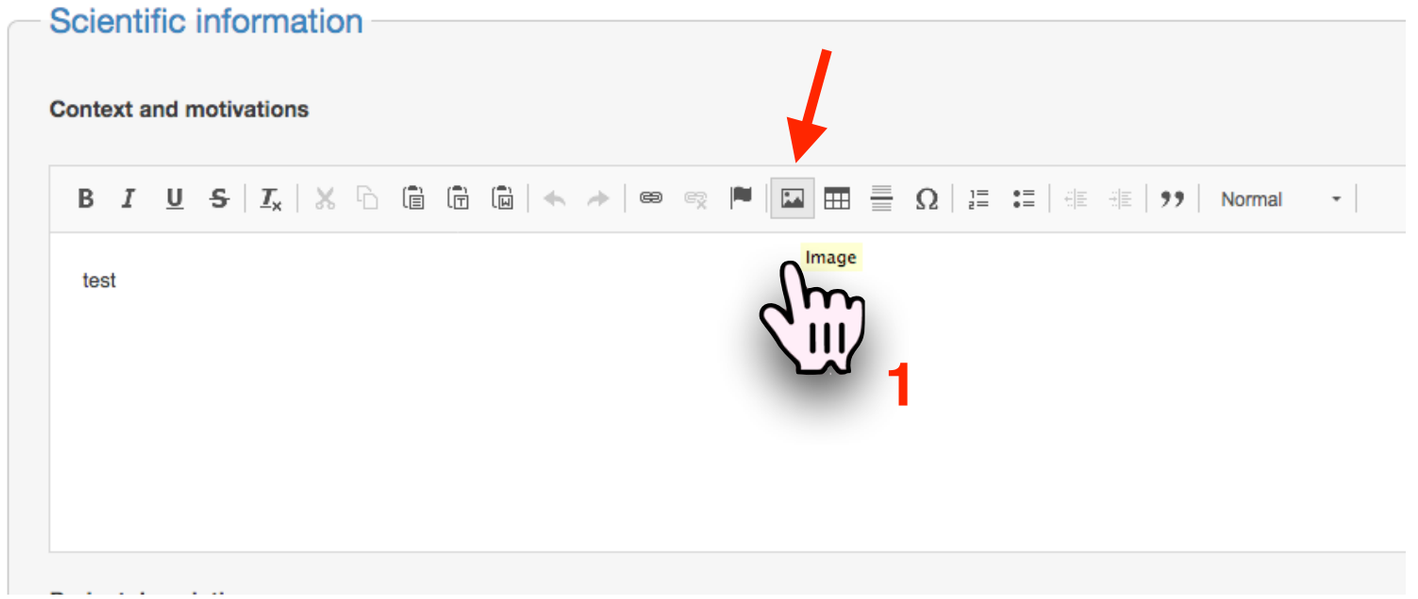
- Don’t forget to add your last report !

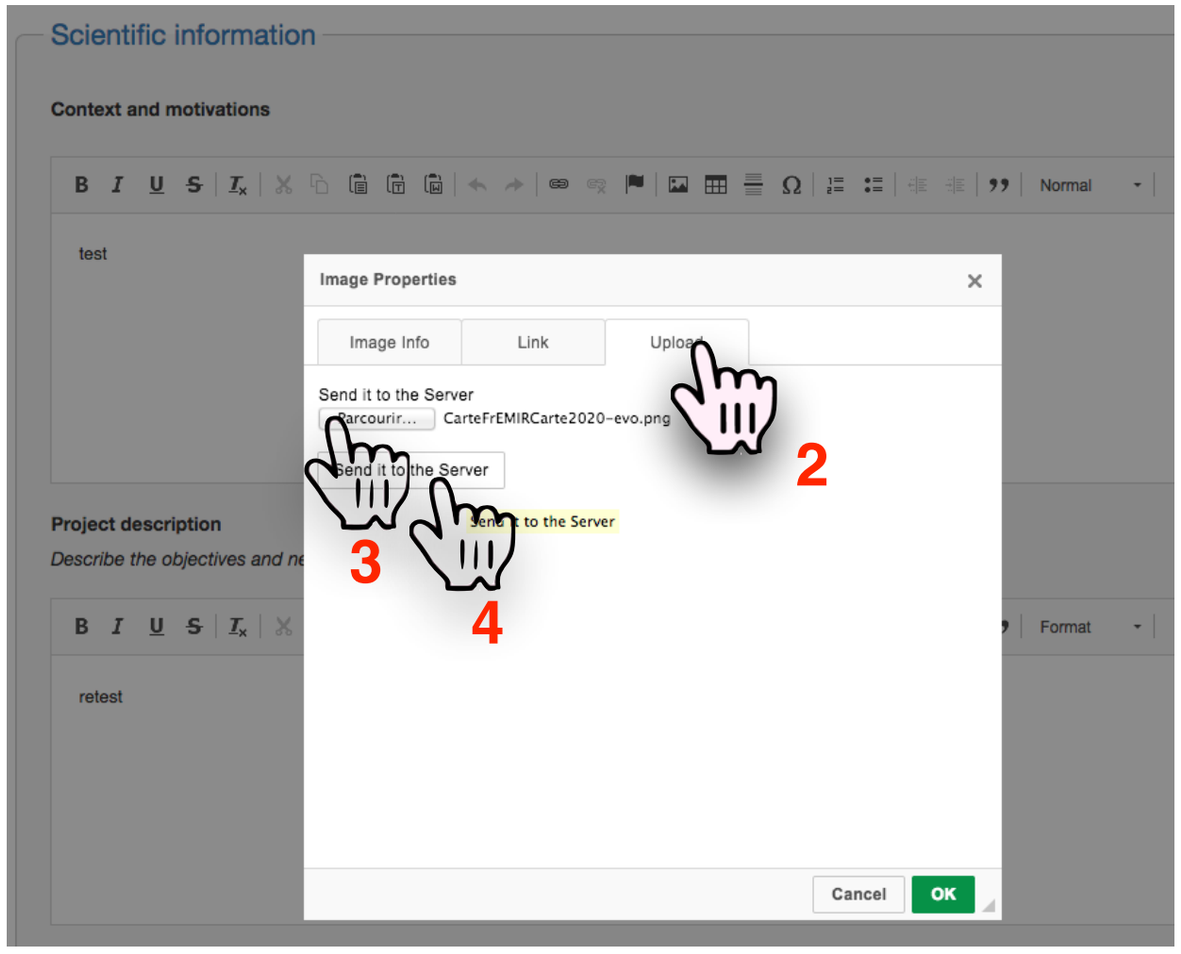


How to add an image

Step by step :

1. click the image icon
2. go on the upload part
3. choose the image on your computer
4. upload it on the server





How to add an image

Step by step :

1. click the image icon
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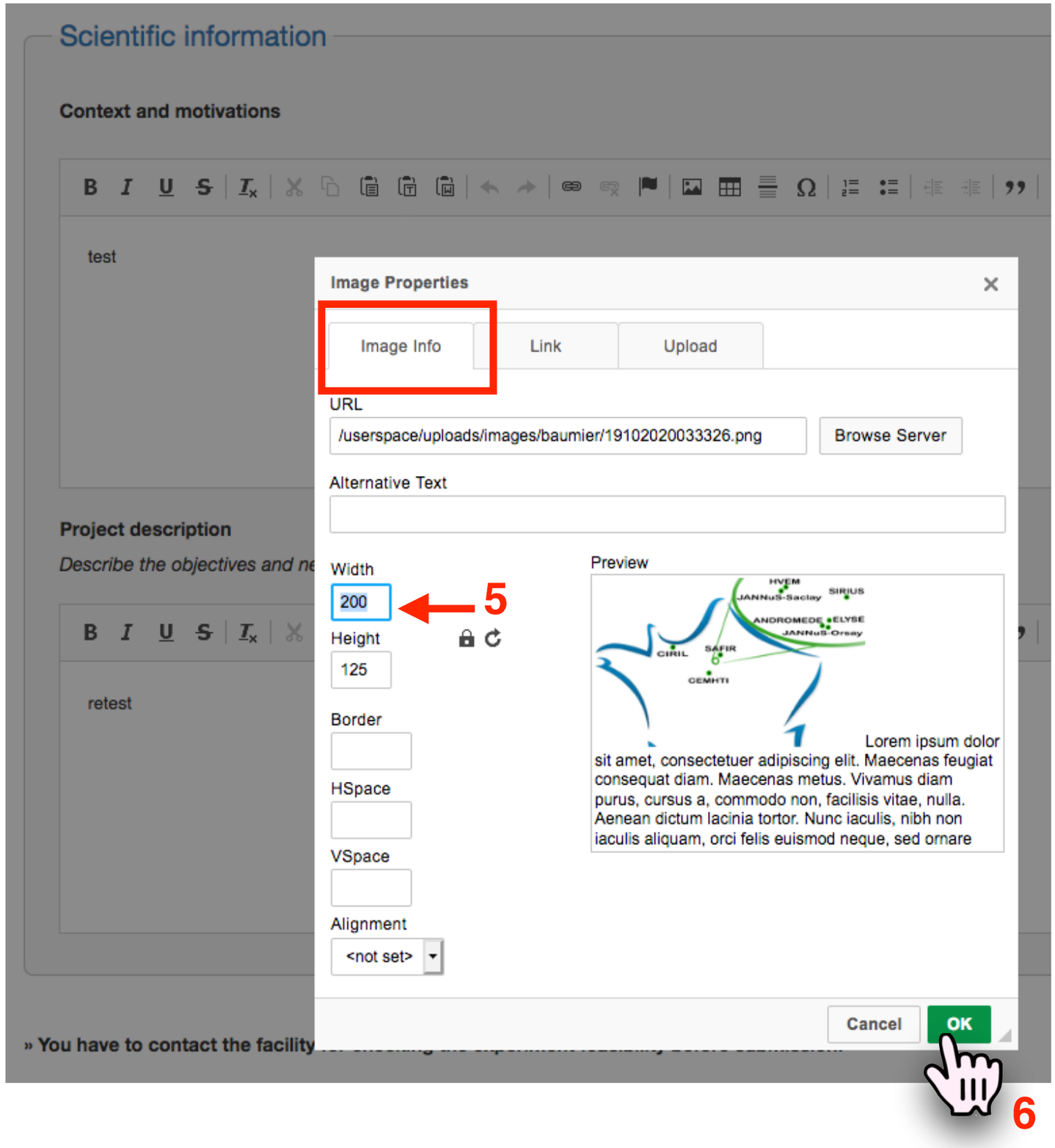
3. choose the image on your computer
4. upload it on the server
5. choose the size
6. validate



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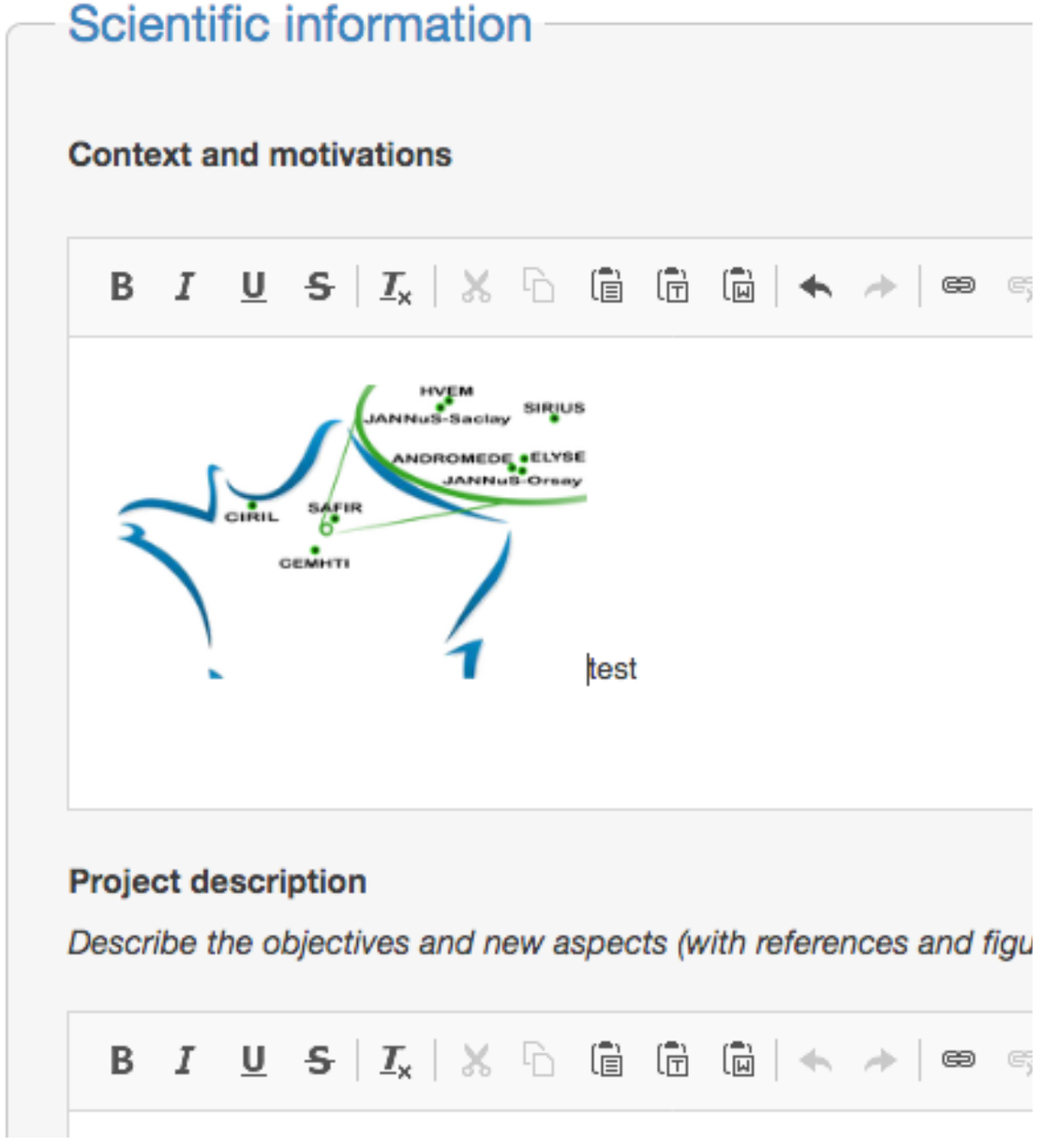


7. Done :)

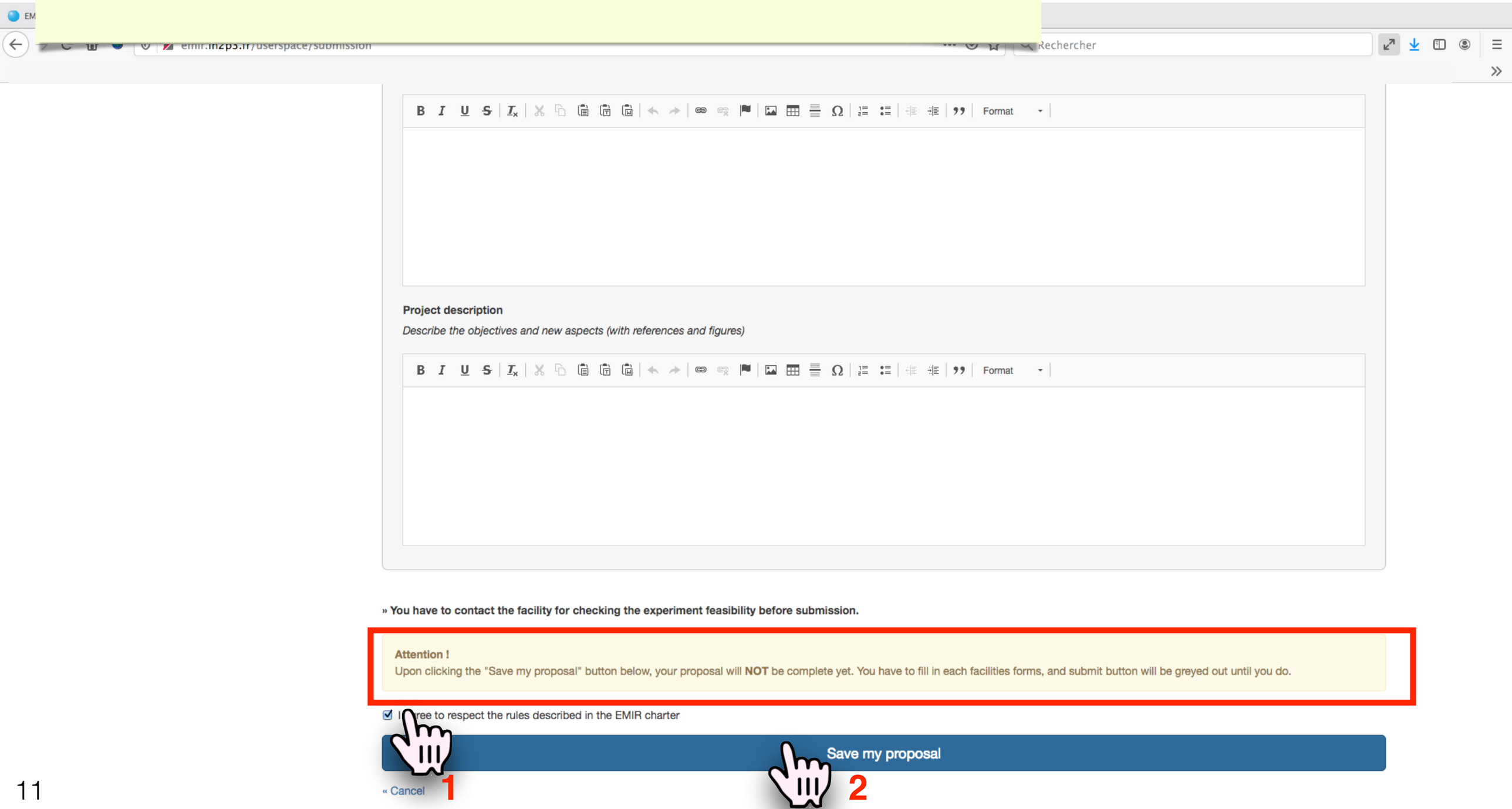
Step 6 :

Click « save my proposal »

You finish the first part !

Be careful that your proposal is <u>NOT</u> finished yet

But you can continue later

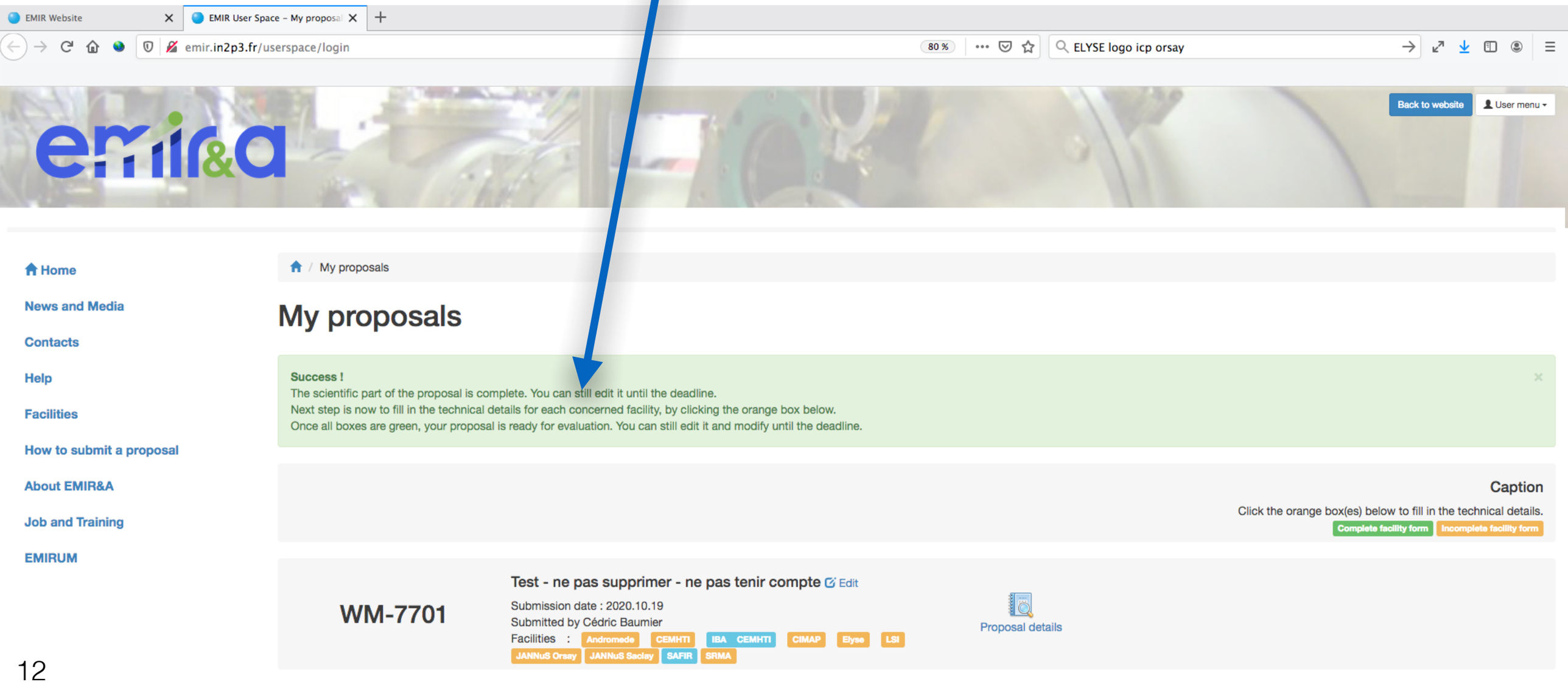


Step 6 :

You are now in your EMIR&A space in the section :

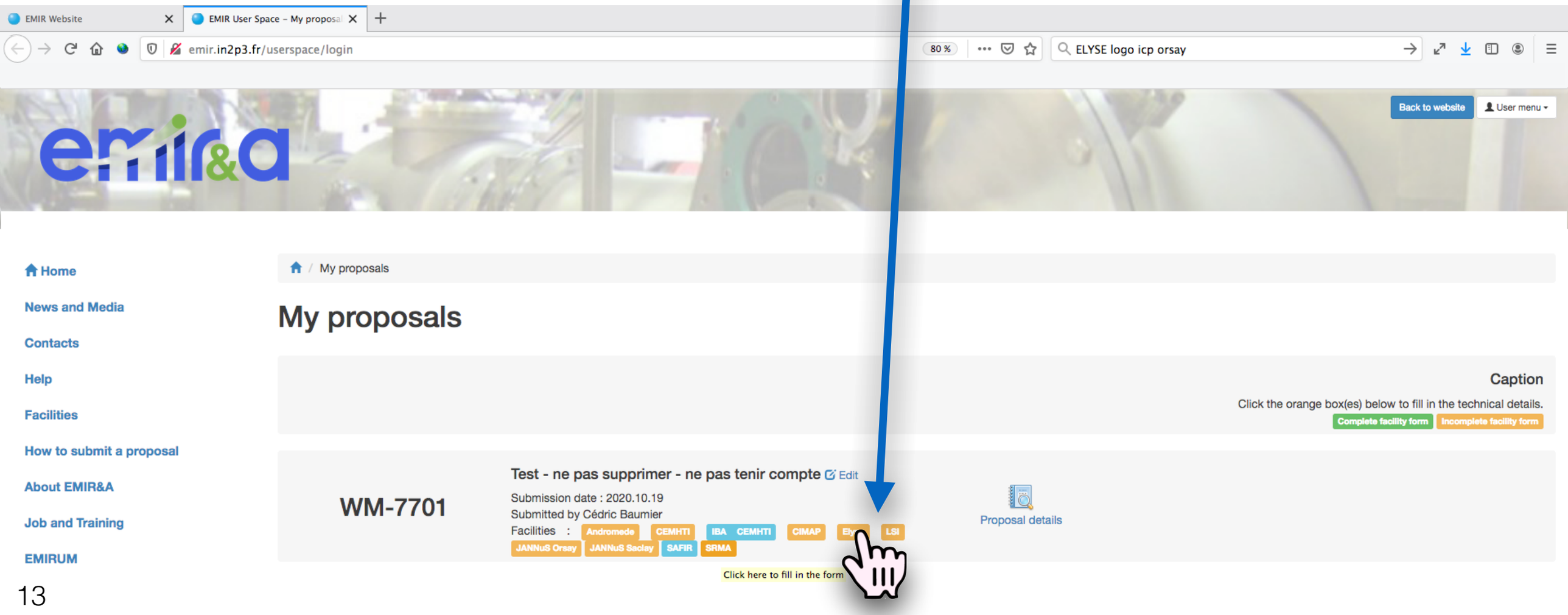
« My proposal »

you get the message in green to tell you that your scientific part is saved



Step 7 :

Now you have to fill the « technical part of your project:
By clicking on the orange button of each chosen facility.

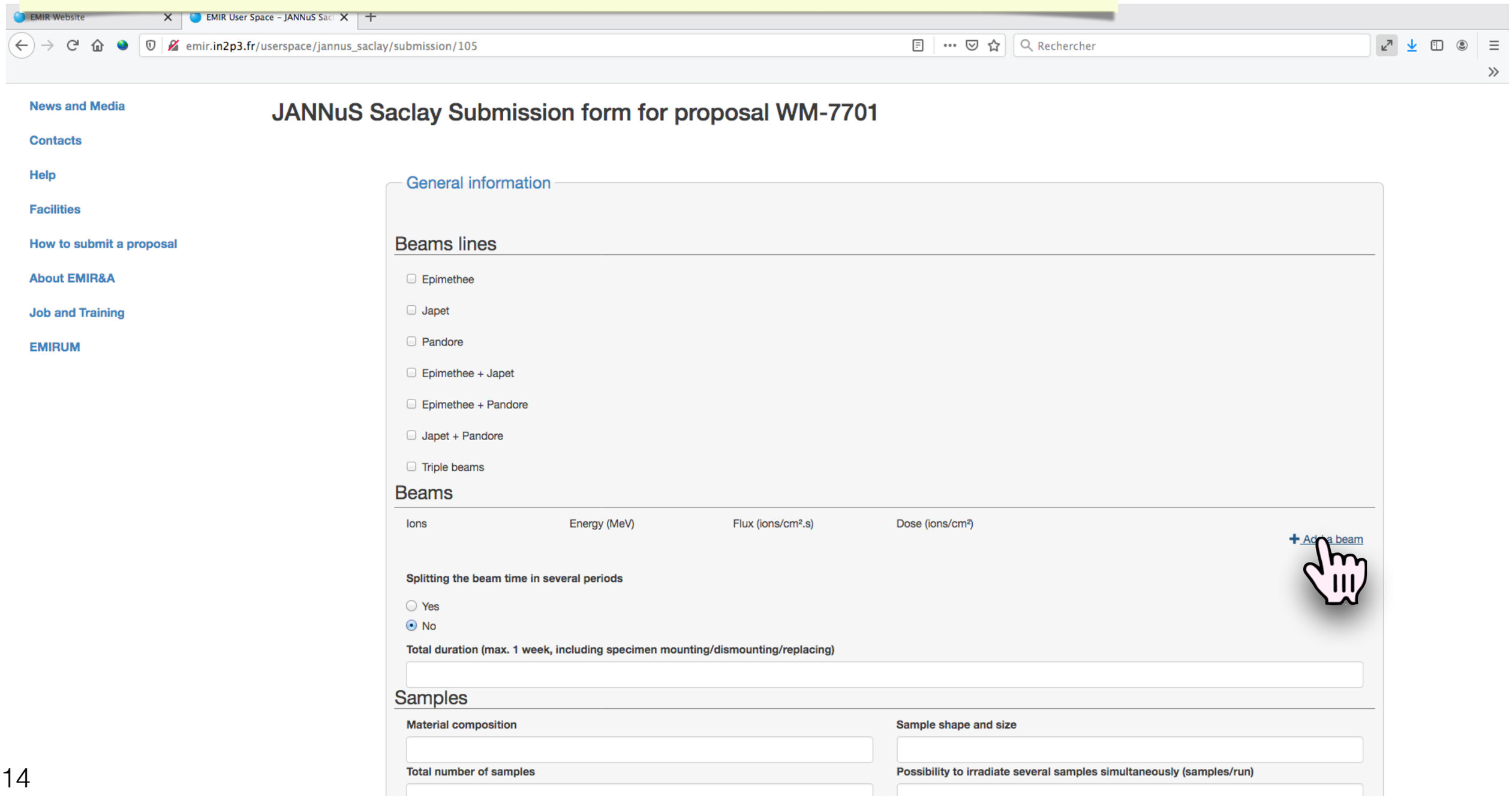


Step 8 :

Now you have to fill in the « technical part of your project:
If you have some question about it you can still contact the concerned facility and come back later to fill in it.

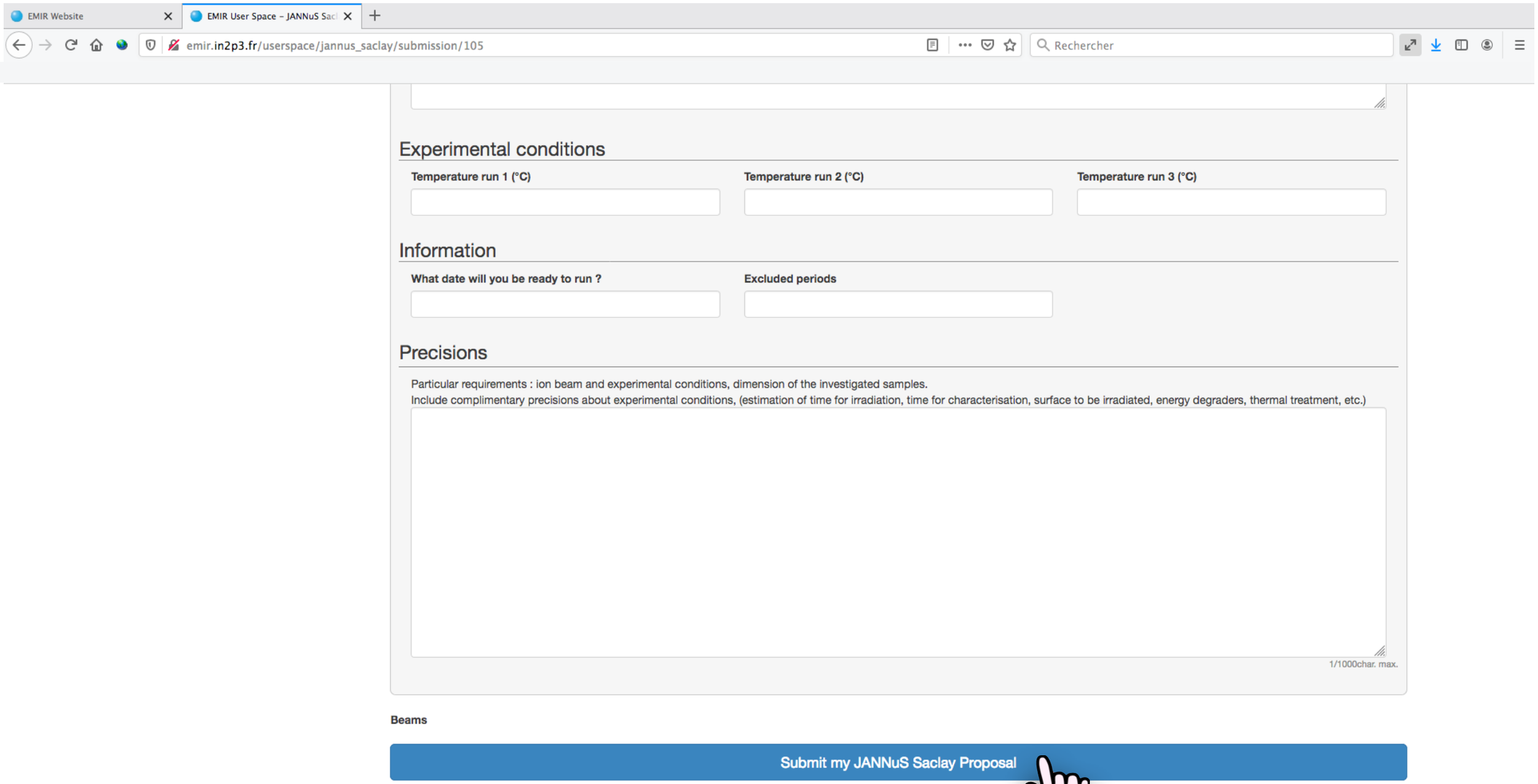
- exemple : don't forget to add your beam parameters.

(Before the dead line of the call for proposal)



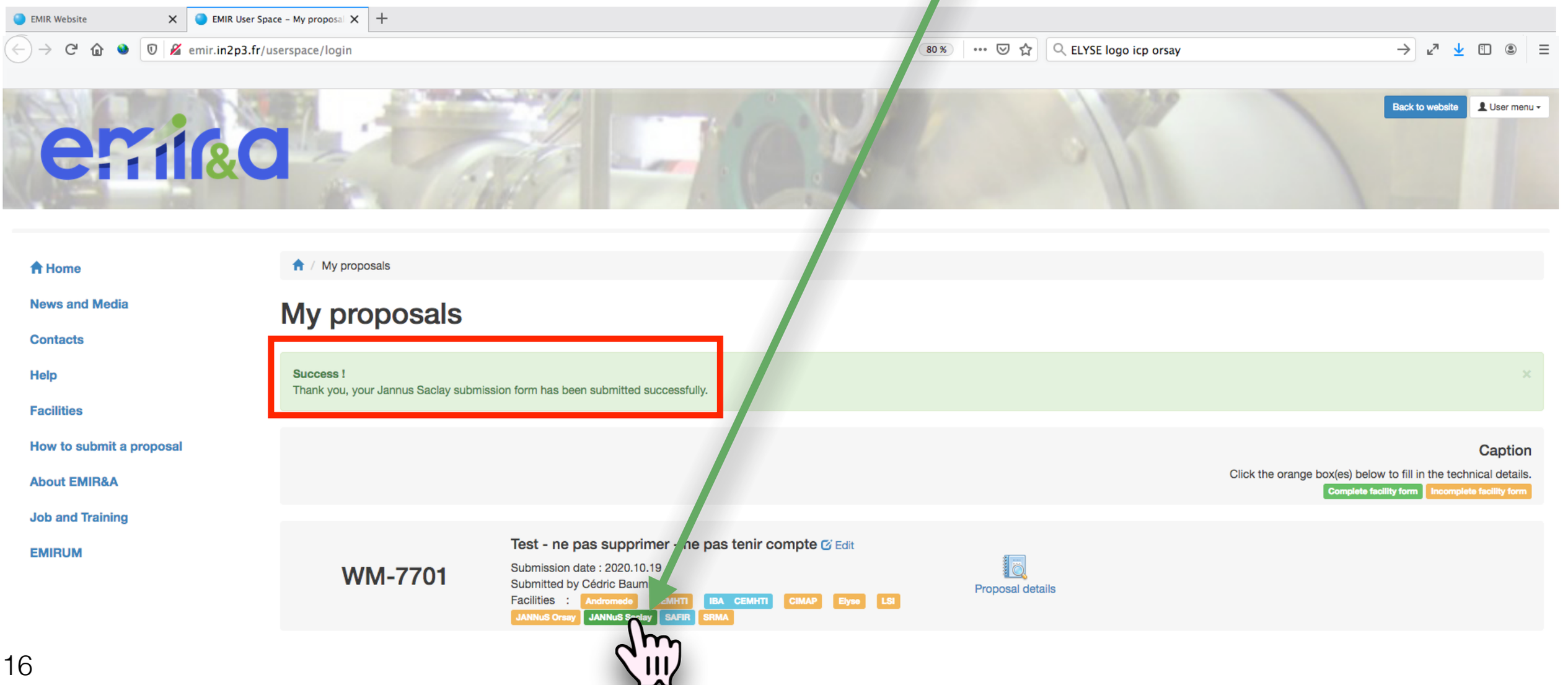
National network of accelerators for irradiation and analysis of molecules and materials

Step 9 :
Save your technical part.



Step 9 :

Save your technical part.

-> The button of the facility is **now green**.

Now your proposal submission is finished !
and
Ready for evaluation by the reviewers